



UNIVERSITY OF KASHMIR, SRINAGAR

NOTIFICATION

It is notified for information of all the concerned that the University Council at its meeting held on 11-10-2013, authorized enhancement in the rates of honorarium/remuneration (**given in annexure**) for the staff engaged at Study-Cum-Information Centres of the Directorate of Distance Education and for other academic activities.

However, the rates of honorarium/remuneration will be reviewed after one year.


20/12/13
Assistant Registrar
ACADEMIC

No: F (Enh-Hon/Rem-DDE)Acad/KU/13

Dated: 20-12-2013

Copy to the:-

1. Dean, Academic Affairs, University of Kashmir;
2. Director, Directorate of Distance Education, University of Kashmir, Srinagar;
3. Director, IT &SS, University of Kashmir, Srinagar;
4. Controller of Examinations, University of Kashmir, Srinagar;
5. Special Secretary to Vice-Chancellor for information of the Registrar/Controller of Examinations, University of Kashmir, Srinagar;
6. Officer on Special duty, University of Kashmir sub-office, Srinagar, Jammu;
7. Assistant Registrar/Controller, Budget/Accounts/Examination, University of Kashmir, Srinagar;
8. P.S. to Registrar/Controller of Examinations, for the information of the Registrar/Controller of Examinations;

I. Honorarium

1.	Head of the Institution/ Principal	₹ 1250 per month
2.	Liaison Officer	₹ 1500 per month
3.	Clerical Assistant	₹ 1000 per month
4.	Library Assistant	₹ 800 per month
5.	Orderly	₹ 600 per month
6.	Sweeper	₹ 500 per month

II. Rates of Remuneration for various Academic activities

1.	Resource Personal (Teaching)	₹ 400 per lecture
2.	Supervisor of POT	₹ 1500 per programme
3.	Programme Director	₹ 1500 per programme
4.	Extension Lectures	₹ 700 per lecturer
5.	Demonstration Lecture (B.Ed)	₹ 400 per Demonstration Lecture
6.	Script Writing	₹ 6000 per unit
7.	Editing/Proof Reading Charges	₹ 1200 per unit
8.	Project work	₹ 400 per project (3-5 students in one group)
9.	Resource person for practical classes	₹ 300 per session
10.	Part time Co-ordinator	₹ 2500 per months
11.	Lab charges	₹ 30 PC
12.	Lab Assistant	₹ 150 per day
13.	Generator Machine/Operator	₹ 100 per day
14.	Comparing/Composing charges	₹ 30/- per page for English and ₹ 40/- per page for Urdu, Hindi and Mathematics.



UNIVERSITY OF KASHMIR, SRINAGAR

NOTIFICATION

It is notified for the information of all concerned that the Vice-Chancellor on the recommendations of the constituted Committee and in anticipation of the approval of the competent body has been pleased to authorize revised rates of remuneration (given in annexure) for various assignments of examination with immediate effect.

The additional amount on this account shall be paid out of the Examination Maintenance Fund(EMF).


Assistant Registrar
ACADEMIC

No.F(R-Rates-Exam)Acad/KU/2020
Dated: 01 -01-2020

Copy to the:-

1. Dean, Academics Affairs, University of Kashmir, Srinagar;
2. Dean, College Development Council, University of Kashmir, Srinagar;
3. Deans of all Schools, University of Kashmir, Srinagar;
4. Heads of all Teaching Departments, University of Kashmir, Srinagar;
5. Directors of Research Centres/Institutes/Units, University of Kashmir, Srinagar;
6. Director, North Campus, Baramulla/South Campus, Anantnag, University of Kashmir, Srinagar;
7. Principals of all affiliated Colleges of the University;
8. Director, DIQA, University of Kashmir, Srinagar;
9. Controller of Examinations, University of Kashmir, Srinagar;
10. Director/Coordinator, Satellite Campuses, University of Kashmir, Srinagar;
11. Special Secretary to Vice-Chancellor for kind information of the Vice-Chancellor;
12. Assistant Registrar, Budget & Creation, University of Kashmir, Srinagar;
13. Assistant Controller, Examinations Accounts, University of Kashmir, Srinagar;
14. P. S. to Registrar for information of the Registrar;
15. Concerned System Engineering(UG Courses), Examination Wing, University of Kashmir, Srinagar;
16. File.

REVISED RATES OF REMUNERATION FOR VARIOUS ASSIGNMENTS OF EXAMINATIONS
EFFECTIVE FROM JANUARY 2020

1. Paper Setting/Moderation

Particulars	
All undergraduate Courses including OCMIL Honors, High Proficiency, proficiency, Music & Fine Arts, B.Ed, Nursing and certificate courses and Diploma (other than Medical Diploma) Courses.	Rs.1000/-
All Post Graduate Courses viz MBBS, BDS, BUMS, BE, B. Pharmacy, LLB, MD/MS, Medical Diplomas, M.Phil, LLM etc	Rs.1400/-
Moderation of Question Papers for all examinations	Rs.500/-

2. Conduct of theory examinations (for all Examinations)

Particulars	
i. Superintendent	Rs.500/-
ii. Deputy Superintendent	Not required
iii. Invigilators	Rs.400/-
iv. Menial Staff	Not required
a) Daftari & Waterman	Rs.170/- per day (subject to max. of Rs.2500/ for whole examination.
b) Sweeper & Chowkidar	Rs.100/- per day (subject to max. of Rs.2500/ for whole examination
v.	
a) Typing of seating plan for whole examination	Rs.200/-
b) Seating arrangement for whole examination	Rs.200/-
c) Scale of flat rates for various articles needed at the centre for whole examination	Rs.200/-
d) Carriage charge of parcels containing answer scripts	Rs.200/-
e) Return of unconsumed stationary after the termination of both theory and practical examination	Rs.300/- per centre plus Rs.300/- as conveyance charges for Srinagar city and Rs.500/- outside Srinagar city.
vi. Inspector/Chief Superintendent	Not required
vii. Member of flying squad/Inspection team	Rs. 1500/- per day and one university vehicle for whole team.

Note:

- I. Conveyance charges will be paid @ Rs.300/- per day for Inspector/Supervisory Staff and Rs.300/-per day for Supporting staff provided the examination is conducted on holidays or it extends beyond office hours.
- II. The payment of chowkidars shall be made on the strength of College for the entire duration of the examinations.

3. Conduct of Practical Examinations/B.Ed Practicals

Particulars	
i. Practical examiners in all Post-graduate/professional courses viz MBBS, BDS, BUMS, B.E, B. Pharmacy, LLB, MD/MS, Medical Diplomas and M.Phil, LLM etc	Rs.50/- per candidate subject to a min. of Rs.2000/- and maximum of Rs.3000/- per day
ii. Practical examiners in all Under graduate courses including OC&MIL Music and Fine Arts, Diplomas Certificate and Computer related courses	Rs.50/- per candidate subject to a min of Rs.1000/- and maximum of Rs.2000/- per day
iii. Laboratory Assistant (for PG Level Courses)	Rs.25/- per candidate subject to a min. of Rs.500/. However, the other functionaries viz Lab. Attendant, gasman/lab bearer & Waterman shall be paid Rs.200/- per day
iv. Laboratory Assistant (for UG Level course)	Rs.6/- per candidate. However, Lab. Attendant, gasman/Lab bearer and Waterman shall be paid @ Rs. 200/- per day each.
v. B.Ed (Practical Examination/POT) Inspector (Head of the Institute/School)	Rs.1000/- per day
vi. Practical Examiner (External/Internal (Practice of Teaching/Internship)	Rs.50/- per candidate per semester subject to min. of Rs.1000/- per day and a maximum of Rs.2000. Per day
vii. B.Ed Evaluation of Lesson Plan	Rs.50/- per lesson per candidate, subject to a maximum of Rs.2000
viii. Coordinator	Rs.1000 per day during the days of POT/ Internship

Note: Conveyance charge will be paid @ Rs. 300/-per day for external practical examiner if the examiner belongs to College within the same district & Rs. 500/- per day if the examiner belongs to another district.



4. Evaluation and Re-Evaluation of Answer Books

Particulars	Evaluation	Re-Evaluation
i. All under-graduate courses, OC&MIL Honors, High Proficiency, Music and Fine Arts and all Certificate Courses	Rs.25/- subject to a min. of Rs.300/-	Rs.35/- subject to a min. of Rs.300/-
ii. All Post-graduate courses including MD/MS medical Diplomas & PG Diplomas, M.Phil, LL.M and all Professional courses like MBBS/BUMS, B.E, B. Pharmacy, BDS, LLB etc.	Rs.30/- subject to a min. of Rs.400/-	Rs.35/- subject to a min. of Rs.400/-

Note:

- i. Conveyance allowance for evaluation be paid @ Rs.200/-per day of evaluation provided evaluation is done at the evaluation Centre.
- ii. Refreshment to be served at the evaluation centre shall not exceed Rs.100/-per person per day.

5. Table Evaluation

Particulars	
Project Director/Coordinator	Rs.6000/-per semester evaluation/Paper setting (Regular/Backlog)
DY. Project Director/ Assistant Coordinator	Rs.5500/-per Semester evaluation/Paper setting (Regular/Backlog)
Centre Assistant	Rs.4000/-per Semester evaluation/Paper setting (Regular/Backlog)
Store Keeper	Rs.2000/-per Semester evaluation (Regular/Backlog)
Co-ordinator (HOD) for coordinating P.G. evaluation in the Department.	Rs.3000/-per Semester evaluation (Regular/Backlog)
Stationery Charges	Rs.2000 per semester Evaluation/Paper setting

6. Re-Evaluation (Remuneration for staff)

Particulars	
Dealing Assistant	Rs.1.00 per Answer Book
Officer In Charge	Rs.0.70 per Answer Book
Class IV attendant/s for location of Answer Books	Rs.1.00 per Answer Book
Stapling/assisting in the coding process of Answer books	Rs.0.50 per Answer Book

7. Dissertation Evaluation/Viva Voce

Particulars	Dissertation Evaluation	Viva - Voce
M.A/M.Sc/M.Com/MBA/MCA/M.Ed/M.LIS and other Post Graduate courses/P.G. Diplomas	Rs.500/- per dissertation for External and Internal examiners subject to a min. of Rs.2000/- and a max. of Rs.3000/- per group	Rs.50/- per candidate subject to a min. of Rs.1500/- per day and max. of Rs.2000/per day
For various Undergraduate dissertation/thesis/project report	Rs.50/- per candidate subject to max. of Rs.2000/-	Rs.20/- per candidate subject to a min. of Rs.500/- and a max. of Rs.1500/-
M.Phil/LLM/MD/MS/MDS	Rs.2000/- per candidate	Rs.800/- each for External and Internal examiners, subject a maximum of Rs.2000
Ph.D	Rs.2500/- for External and internal examiners	XX

8. Conduct of other Viva-Voce Examinations

Particulars	
Viva-Voce/Comprehensive Viva-Voce for all PG courses/LLM/LLB/B/Pharmacy etc. Subject being a component of the syllabi	Rs.50/-per candidate for each External/Internal examiners, subject to a min of Rs.1000/- and a max. of Rs.2000/- per day
MBBS/BDS/BUMS/BE/MD/MS/MDS	Rs.200/ subject to min. of Rs.1500/ and a max. of Rs.2500/- per day

9. Collection Centres for Answer Books

Particulars	
Honorarium to the Asstt. at the constituted collection Centres for collection of parcels (Answer Books)	Rs.2000/- per month during the period of examinations
Honorarium to the sweeper at the evaluation centre	Rs.600/- per month during the period of examinations.

10. Coding/Checking/Tabulation

Particulars	
Dealing Asstt. and the officials engaged with coding process	Rs.1 per Answer Book to be distributed among all associated officials
Menial staff for arranging answer scripts in serial orders	Rs.500/- per thousand answer scripts
Checking of answer books and preparation of Marks File	Rs.0.60 per Answer Book Rs.60 per 100/-
Tabulators (for all examinations)	Rs. 6/- per candidate (with a min. of Rs.300/-) (for manual Tabulation)
Collators	Rs.2.00 per candidate
Preparation of marks Certificate	Not required now

11. Music & Fine Arts (Practical)

Particulars	
Both external and internal examiners	Rs.60/- subject to min. of Rs.600/- and conveyance charges of Rs.300/- per day
Tabla Assistant	Rs.10/- per candidate subject to a min of Rs.500/- and conveyance charges of Rs.300/- per day
Harmonium Assistant	Rs.10/- per candidate subject to a min of Rs.500/- and conveyance charges of Rs.300/- per day
Studio Asstt.	Rs.500/- for 72 hrs and Rs.300/- for 36 hrs and conveyance charges of Rs.300/- per day
Live Model	Rs.10/- per candidate subject to a minimum Rs.500/- per day and outside Rs.15/- per hour, subject to a minimum of Rs.1500 and conveyance charges of Rs.300/- per day.
Menial Staff under rules	Rs.100/- per session

Note: No Teachers welfare fund will be deducted from the remuneration payable to any faculty/non faculty outside valley.



UNIVERSITY OF KASHMIR


Hazratbal, Srinagar Kashmir-190006

Notification

It is notified for information of all concerned that the Syndicate at its meeting held on 04-03-2023 approved enhancement in the rates of honorarium/remuneration for the staff engaged at Study-cum-Information Centres of Directorate of Distance Education for teaching and other academic activities as per following:-

S.No.	Description	Amount in Rupees
1	Head of the institution/Principal	2,000.00 per contact programme
2	Liaison Officer	2,500.00 per contact programme
3	Clerical-Cum-Library Assistant (Computer knowing)	1,500.00 per contact programme
4	Sweeper	700.00 per contact programme
5	Resource personnel (Teaching) per class for one hour duration	700.00 per lecture
6	Resource personnel (Teaching) per class for forty minutes duration	500.00 per lecture
7	Supervision POT per programme to be paid to Head of the School	2,000.00 per programme
8	Programme Director (Contact Centre)	3,000.00 per programme
9	Demonstration Lecture (B.Ed) (Microteaching Workshop) per session	500.00 per demonstration lecture
10	Script writing of SLM with font 12 line spacing 1.15 having 10-20 pages per script	15,000.00 per unit. Payment would be made only if the script is synthesis of modern research to be certified by the reviewer. In case it is found that the script writer has just restored to scissors and paste practice, no payment would be paid to him/her. However, Professors and associate Professors shall be involved. In case of deficiency of faculty, Assistant Professor with more than 5 years teaching shall be allowed.
11	Review/revision/Updation of SLM	1,500.00 (a token amount) (if the revision/updates is at least 25% or more)
12	Project work for PG courses/PG Diploma (upto 5 students per group)	1,500.00 (per project for outside faculty)
13	Project work for UG courses/ Diploma (upto 5 students per group)	1,000.00 per project for outside faculty)
14	Lab charges	35.00 per PC/per day (outside the lab of the Directorate)
15	Lab Assistant	200.00 per day
16	Evaluation of response sheets/assignments	7.50 and 5.00 per assignment and response sheet respectively (for outside faculty)
17	Contingency for study centres	5,000.00

The revised rates shall be applicable prospectively.


(Asstt. Registrar)
Academic

No: F/Enth-Hon/Ret-DDE/Acad/23
Dated: 10-4-2023

Copy for information to:-

1. Dean, Academic Affairs, University of Kashmir, Srinagar;
2. Dean, School of Open Learning;
3. Director, Directorate of Distance Education;
4. Joint Registrar, General, University of Kashmir
5. Special Secretaries to Vice Chancellor for information of the Vice Chancellor